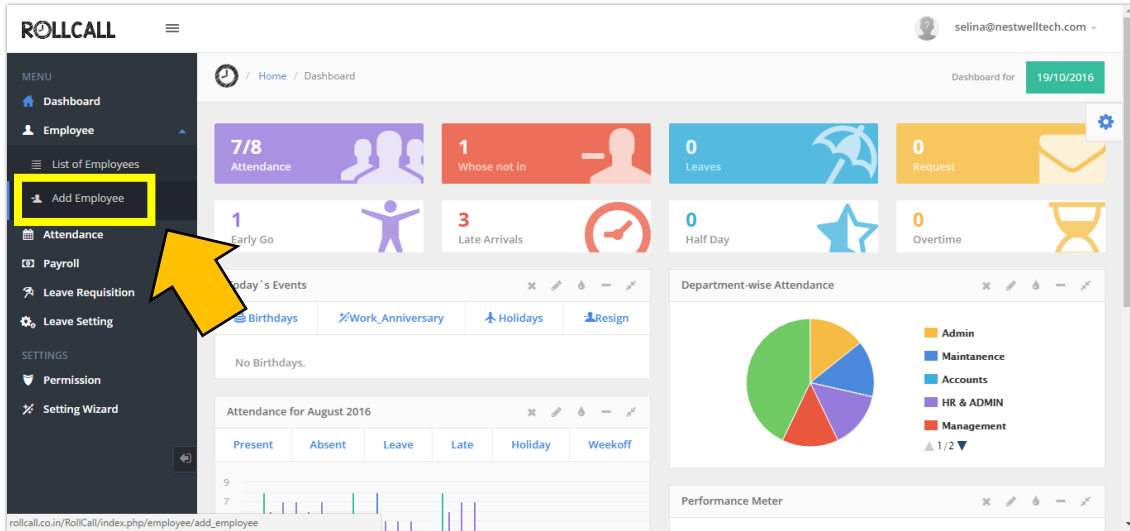
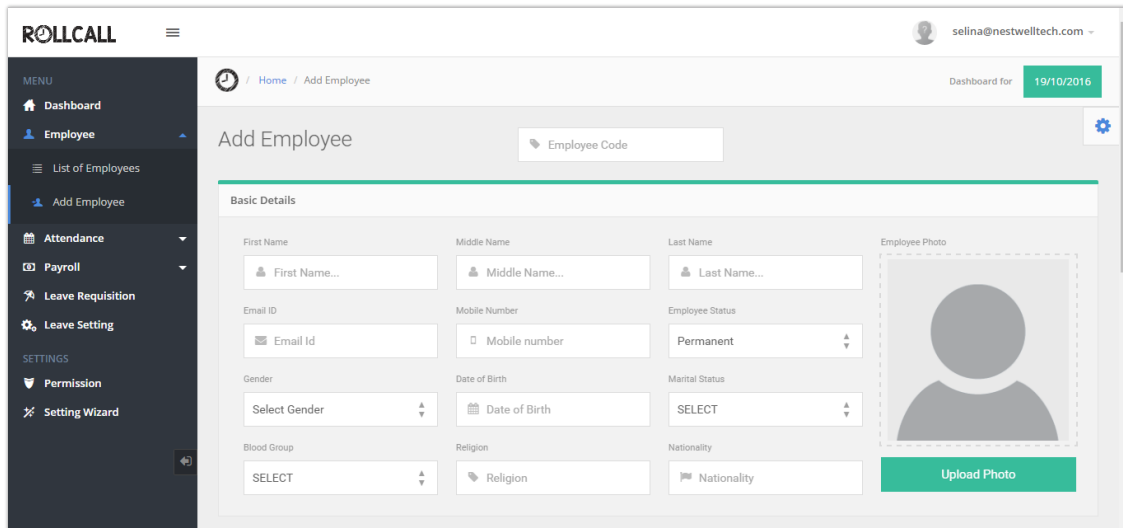


Adding an employee on RollCall

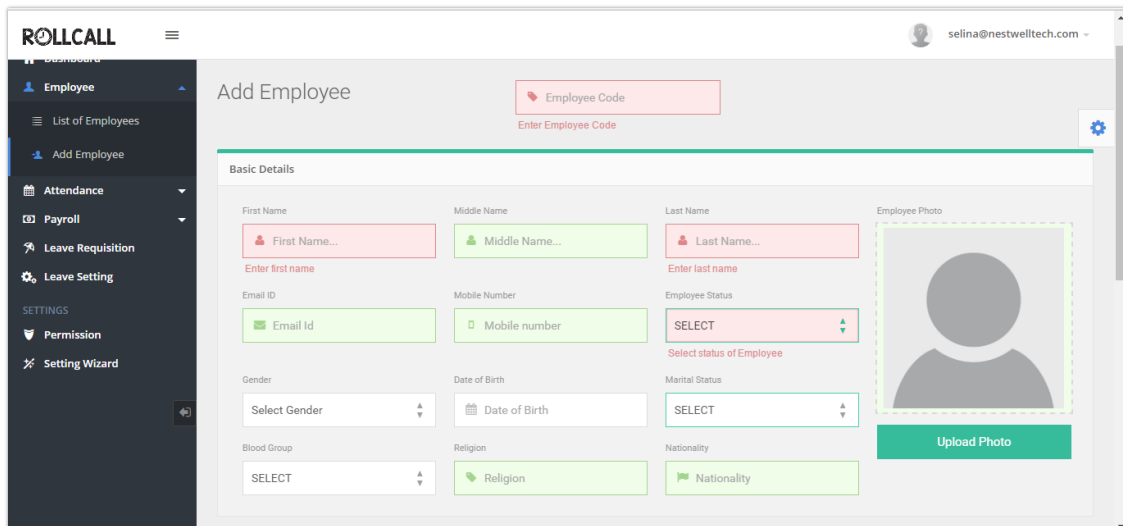
On the menu click on 'Add Employee'



Add Employee details as mentioned in the forms



Only 5 mandatory fields to ease the process of adding employees



Capture remaining data that you require at your convenience.

The screenshot displays the ROLLCALL software interface. The top navigation bar includes the ROLLCALL logo, a user profile for 'selina@nestwelltech.com', and a date '19/10/2016'. The main header shows the breadcrumb path: Home / Employee Details / Emp Name: ANTHONY D COSTA. Below this, there are tabs for 'Basic Details', 'Shift', 'Payroll', 'Job Details', 'Leave', 'Bank Details', 'Family Details', 'Qualification', 'Loan', and 'Prev. Employment History'. A sub-header contains 'eDocuments', 'Asset Details', 'Competencies', and 'Exit Formality'. The 'Employee Code' field is set to 'NWT002'. The 'Basic Details' section contains the following form fields:

Field	Value
First Name	Anthony
Middle Name	Middle Name...
Last Name	D'costa
Email ID	Email Id
Mobile Number	9833728928
Employee Status	Permanent
Gender	Male
Date of Birth	04/07/1961
Marital Status	Single
Blood Group	
Religion	
Nationality	

An 'Employee Photo' placeholder is visible on the right side of the form.

That's it!

Enjoy the ease of Using the best attendance and Payroll Software on cloud

For further queries you can contact us on +91 730-347-9777 or chat with us and tell us how we can help you